

J-1 Visa Sponsorship Application Requirements for Students & Professionals.

AIFS Professional Pathways is required to thoroughly evaluate prospective Interns and Trainees to ensure J-1 visa eligibility. To accomplish this, you will submit an application online. As part of this process, you will be required to submit the following documents.

All documents must be in English or accompanied by an official translations.

For Students & Recent Graduates ACADEMIC CREDENTIALS

1. Current student: Up-to-date transcript

This must include: 1) your current & past courses, 2) the academic institution's name, 3) your name, 4) name of the degree program or major, 5) your enrollment status (ex. full-time), and 6) the date issued.

Why is this required? We must ensure you are enrolled in a full-time course of study at a post-secondary institution, pursuing courses related to your U.S. internship.

OR

2. Recent graduate: Copy of Official Diploma/Certificate or Proof of Academic Program Completion

This must include: 1) your name, 2) the academic institution's name, 3) name of degree (i.e. Bachelors, Masters, etc.) 4) name of major (i.e. business, fine arts, etc.) and 4) the date the diploma was/ is anticipated to be issued.

Why is this required? As you are not enrolled as a student, we must ensure you hold a degree or certificate issued by a post-secondary institution outside of the U.S. in a field related to your U.S. internship.



For Professionals ACADEMIC CREDENTIALS

1. Graduate with fewer than 5 years of full-time work experience: Copy of Official Diploma Certificate

This must include: 1) your name, 2) the academic institution's name, 3) name of degree (i.e. Bachelors, Masters, etc.) 4) name of major (i.e. business, fine arts, etc.) and 4) the date issued.

Why is this required? As a non-student, we must ensure you hold a degree or certificate issued by a post-secondary institution outside of the U.S. in a field related to your U.S. internship.

PROFESSIONAL CREDENTIALS

(If no post-secondary degree held OR if graduated over 12 months ago)

1. Post-secondary degree holder: Proof of at least 1 year of recent, relevant, full-time employment outside of the U.S. OR

2. Non-relevant degree holder: Proof of most recent 5 years of relevant, full-time, employment outside of the U.S.

Official document(s) issued by your current and/or past employer(s)/ supervisors that include: 1) the employer's name, 2) your position title, 3) your dates of employment (month, day, and year), 4) a brief description of your responsibilities, and 5) either a company stamp, letterhead, or signed by the issuer.

Why is this required? To qualify for the Trainee visa, full-time work experience with non-U.S. companies for a set period. Experience must be related to your training in the U.S., which should will advance, not duplicate, prior experience.



FOR STUDENTS & PROFESSIONALS

IDENTIFICATION + BACKGROUND

1. Copy of a valid passport

This should be the passport you intend to travel with to the U.S., and must be valid for 3-6 months beyond your intended program end date.

2. Your up-to-date Resume/ CV

This should generally outline your academic and professional activities and their respective dates and locations.

ENGLISH FLUENCY

1. Documented proof of English proficiency - Options:

- Test scores issued in the last 3 year – TOEFL, TOEIC, IELTS, or equivalent

OR

- Transcript or letter confirming 1+ years of study at a U.S., U.K., Canadian, or Australian academic institution

No documented proof available?

AIFS Professional Pathways will schedule a brief interview with you!

Why is this required? All J-1 holders must be able to successfully train in an English-speaking workplace and be able to manage an emergency in English.

ABOUT AIFS

Founded in 1964, the American Institute For Foreign Study (AIFS) is one of the oldest, largest and most respected cultural exchange organizations in the world. With global offices in 6 countries, AIFS is a J-1 visa sponsor and organizes cultural exchange programs for more than 50,000 participants each year. AIFS programs include college study abroad, internships abroad, au pair placement, camp counselors and staff, high school study/travel and insurance services. Since 1964, more than 1.6 million individuals have participated in AIFS programs worldwide.



WANT MORE INFORMATION? CONTACT US:

ProfessionalPathways@aifs.com | (800) 360.7066

www.aifspathways.com